

Agenda

Meeting: Dorset Waste Partnership Joint Committee

Time: 10.00 am

Date: 11 September 2018

Venue: Council Chamber, Purbeck District Council, Westport House, Wareham, BH20 4PP.

Anthony Alford (Chairman)	West Dorset District Council
Michael Roake (Vice-Chairman)	North Dorset District Council
Daryl Turner	Dorset County Council
Tony Ferrari	Dorset County Council
Ray Bryan	East Dorset District Council
Barbara Manuel	East Dorset District Council
Margaret Phipps	Christchurch Borough Council
Peter Hall	Christchurch Borough Council
David Budd	Purbeck District Council
Peter Webb	Purbeck District Council
Alan Thacker	West Dorset District Council
Ray Nowak	Weymouth & Portland Borough Council
Kevin Brookes	Weymouth & Portland Borough Council
David Walsh	North Dorset District Council

Notes:

- The reports with this agenda are available at www.dorsetforyou.com/countycommittees then click on the link "minutes, agendas and reports". Reports are normally available on this website within two working days of the agenda being sent out.
- We can provide this agenda and the reports as audio tape, CD, large print, Braille, or alternative languages on request.
- **Public Participation**

Guidance on public participation at County Council meetings is available on request or at <http://www.dorsetforyou.com/374629>.

Public Speaking

Members of the public can ask questions and make statements at the meeting. The closing date for us to receive questions is 10.00am on 6 September 2018, and statements by midday the day before the meeting.

Debbie Ward
Chief Executive

Contact: Denise Hunt, Senior Democratic Services Officer
County Hall, Dorchester, DT1 1XJ
01305 224878 - d.hunt@dorsetcc.gov.uk

Date of Publication:
Monday, 3 September 2018

1. **Apologies for Absence**

To receive any apologies for absence.

2. **Code of Conduct**

Councillors are required to comply with the requirements of the Localism Act 2011 regarding disclosable pecuniary interests.

- Check if there is an item of business on this agenda in which the member or other relevant person has a disclosable pecuniary interest.
- Check that the interest has been notified to the Monitoring Officer (in writing) and entered in the Register (if not this must be done on the form available from the clerk within 28 days).
- Disclose the interest at the meeting (in accordance with the County Council's Code of Conduct) and in the absence of a dispensation to speak and/or vote, withdraw from any consideration of the item.

The Register of Interests is available on Dorsetforyou.com and the list of disclosable pecuniary interests is set out on the reverse of the form.

3. **Minutes**

3 - 6

To confirm and sign the minutes of the meeting held on 11 June 2018.

4. **Public Participation**

(a) **Public Speaking**

(b) **Petitions**

5. **Forward Plan 2018**

7 - 12

To consider a report by the Head of Service (Strategy) of the Dorset Waste Partnership (attached).

6. **Finance and Performance Report September 2018**

13 - 32

To consider a report by the Director of the Dorset Waste Partnership (attached).

7. **Vehicle Replacement Programme**

33 - 46

To consider a report by the Head of Service (Operations) (attached).

8. **Delegation of Waste Function for Christchurch**

47 - 50

To consider a report by the Director of the Dorset Waste Partnership (attached).

9. **Questions from Councillors**

To answer any questions received in writing by the Chief Executive by not later than 10.00am on 6 September 2018.

Dorset Waste Partnership Joint Committee

Minutes of the meeting held at Dorset Councils
Partnership, South Walks House, Dorchester, Dorset on
Monday, 11 June 2018.

Present:

Anthony Alford (West Dorset District Council) (Chairman)
Michael Roake (North Dorset District Council) (Vice-Chairman)

Members Attending

Daryl Turner (Dorset County Council), Tony Ferrari (Dorset County Council), Ray Bryan (East Dorset District Council), Barbara Manuel (East Dorset District Council), David Budd (Purbeck District Council), Peter Webb (Purbeck District Council), Alan Thacker (West Dorset District Council), David Walsh (North Dorset District Council), Margaret Phipps (Christchurch Borough Council) and Patricia Jamieson (Christchurch Borough Council).

Other Members in attendance

Councillor Timothy Yarker attended the meeting as an observer.

Dorset Waste Partnership Officers Attending:

Karyn Punchard (Director), Paul Ackrill (Commercial and Finance Manager), Kerry Brown (Senior Auditor, South West Audit Partnership), Gemma Clinton (Head of Service - Strategy), James Potten (Communications and Marketing Officer), Michael Moon (Head of Service (Operations)), Jim McManus (Treasurer) and Denise Hunt (Senior Democratic Services Officer).

- (Notes:(1) Publication In accordance with paragraph 8.4 of Schedule 1 of the Joint Committee's Constitution the decisions set out in these minutes will come into force and may then be implemented on the expiry of five working days after the publication date. Publication Date: **Monday, 18 June 2018**
- (2) These minutes have been prepared by officers as a record of the meeting and of any decisions reached. They are to be considered and confirmed at the next meeting of the Joint Committee to be held on **Tuesday, 11 September 2018.**)

Election of Chairman

- 23 **Resolved**
That Anthony Alford be elected Chairman of the Joint Committee for the year 2018/19.

Appointment of Vice-Chairman

- 24 **Resolved**
That Michael Roake be elected Vice-Chairman of the Joint Committee for the year 2018/19.

Code of Conduct

- 25 There were no declarations by members of any disclosable pecuniary interests under the Code of Conduct.

Apologies for Absence

- 26 Apologies for absence were received from Councillor Kevin Brookes and Grace Evans (Legal Advisor).

Terms of Reference

- 27 The Committee received the Terms of Reference for the Joint Committee.

Noted

Minutes

28 The minutes of the meeting held on 20 March 2018 were confirmed and signed.

Public Participation

29 Public Speaking

There were no public questions received at the meeting in accordance with Standing Order 21(1).

There were no public statements received at the meeting in accordance with Standing Order 21(2).

Petitions

There were no petitions received in accordance with the County Council's petition scheme at this meeting.

Forward Plan 2018

30 The Joint Committee considered its work programme and members asked about the process to be followed in respect of the Vehicle Procurement report in September 2018 and whether it would be appropriate for this to be considered by the Shadow Executive.

The Director advised members that a forward plan of decisions was currently being drafted in order to populate the agendas of the Shadow Executives going forward. It was therefore anticipated that there would be greater clarity on the process by the September Joint Committee meeting. She confirmed that the disaggregation process in respect of waste services had been completed.

Noted

Finance and Performance Report - June 2018

31 The Joint Committee considered a report by the Director of the Dorset Waste Partnership (DWP) that showed a favourable variance of £1.985m arising from the the 2017/18 revenue draft outturn. £1.372m of the underspend had been returned to the partner councils with the remaining amount of £613k added to the Budget Equalisation Reserve (BER) bringing its total value to £1.2m.

The 2018/19 outturn forecast predicted an overspend of £1.1m driven primarily by the high cost of recyclate compared with the original budget assumption. It was anticipated that the overspend would be fully covered by the BER. It was also highlighted that the 2019/20 budget would see a significant increase as a result of the recyclate price, wage and fuel inflation.

The reason for the difference in the original and final budget in respect of capital charges was questioned and members informed that this was due to the technical aspects of the accounting process, where budget was removed rather than spend being incurred. For the purposes of outturn reporting, the "variance" column was the true and relevant figure.

Members asked about funding of a potential overspend in 2018/19 if this were to rise beyond the amount contained in the BER. They were informed that additional funds would be requested from the partner councils in accordance with the Inter Authority Agreement and was an area that had been highlighted in the Corporate Risk Register.

Members noted the potential cost pressures at the point where additional collection vehicles were required due to an increase in new properties. The Chairman drew attention to the revenues associated with council tax and the new homes bonus that could fund additional vehicles once the increase in new properties made this

necessary.

Noted

Scheme of Delegation and 2018-19 Schedule of Meetings

32 The Joint Committee considered a report by the Legal Advisor.

Resolved

1. That the Scheme of Delegation be re-adopted; and
2. That the proposed schedule of meetings be approved.

Reason for Decisions

To support the delivery of effective public services through the Dorset Waste Partnership.

Internal Audit Progress Report - June 2018

33 The Joint Committee considered a report by the South West Audit Partnership (SWAP) providing a progress update on the completed audits in respect of budget management and vehicle workshops, both of which had been given a reasonable assurance. Programmed audits in 2018/19 included Value for Money Benchmarking and Enforcement and the number of audit days had been reduced to 40 days.

Noted

Updated Enforcement Fixed Penalty Notices

34 The Joint Committee considered a report by the Head of Service (Strategy) of the Dorset Waste Partnership containing recommendations in respect of a penalty charges for throwing litter from a vehicle, fixed penalty notices for littering offences and a revision to the payment for failure to produce a waste carriers licence or failure to produce Duty of Care documentation in line with regulation guidelines.

It was reported that although the enforcement team had been increased to 4 full time staff, one of these posts had been vacant for a period of time and was now filled.

Resolved

1. That a civil penalty charge for litter thrown from a moving vehicle of £100, reduced to £75 if paid within 14 days be adopted;
2. That the fixed penalty notice for littering be revised to £100, reduced to £75 if paid within £75; and
3. That the discounted payment for failure to produce a waste carriers licence or failure to produce Duty of Care documents be revised to £180.

Reason for Decisions

To enable littering from vehicles to be enforced where appropriate and to ensure current levels of fixed penalty notices are following national best practice and guidelines.

Dorset Waste Partnership Corporate Risk Register

35 The Joint Committee considered a report by the Head of Service (Strategy) of the Dorset Waste Partnership presenting the current corporate risk register for the DWP. The changes to the register had been outlined in the report.

Members asked whether actions to address the predicted £1.1m overspend in 2018-19 could be considered at the next meeting.

The Director confirmed that further savings proposals would be submitted for consideration in future and reminded members that some of the previous savings options had been rejected by the Joint Committee. It would be important to set

realistic budgets going forward in order to mitigate large overspends, particularly with regard to recycle price and inflation.

A decision concerning the continuation of servicing the Christchurch area by Dorset Waste Partnership would form part of the future consideration of the Shadow Executives for Dorset and for Bournemouth, Christchurch and Poole.

Noted

Questions from Councillors

36 No questions were asked by members under Standing Order 20.

Exempt Business

37 **Resolved**

That in accordance with Section 100 A (4) of the Local Government Act 1972 to exclude the public from the meeting in relation to the business specified in minute 38 as it was likely that if members of the public were present, there would be disclosure to them of exempt information as defined in paragraph 3 of Part 1 of Schedule 12A to the Act and the public interest in withholding the information outweighs the public interest in disclosing the information to the public.

Strategic Waste Management Centre for Central Dorset

38 The Joint Committee considered an exempt report by the Director of the Dorset Waste Partnership.

Members queried whether this decision should be made by the Shadow Executive, however, the Director confirmed that a decision was of an urgent nature, with immediate impact in 2018-19 and needed in order to proceed with the project timescales and allow public consultation during the summer period.

Resolved

That the increase in the application for prudential borrowing outlined in the report be approved.

Reason for Decision

To secure a key site in Blandford for the development of a strategic Waste Management Centre in central Dorset which will provide the capacity to maximise the benefits of operational efficiency and resilience to provide business continuity now and in future years.

Meeting Duration: 10.00 am - 10.35 am



Councils working together

Dorset Waste Partnership Joint Committee

Date of Meeting	11 September 2018
Officer	Gemma Clinton, Head of Service (Strategy)
Subject of Report	Forward Plan 2018
Executive Summary	<p>This paper sets out the Forward Plan for the Dorset Waste Partnership (DWP) for 2018. The Forward Plan is based upon the DWP Business Plan 2014/19.</p> <p>Members are asked to comment on items for future inclusion.</p>
Impact Assessment:	Equalities Impact Assessment: N/A
	Use of Evidence: DWP Business Plan 2014/19
	Budget: N/A
	Risk Assessment: N/A

	Outcomes: None
	Other Implications: None
Recommendation	That the Joint Committee notes the DWP's forward plan and comments on the items included and suggests others for future meetings where appropriate.
Reason for Recommendation	To provide greater visibility of the DWP Forward Plan and to ensure decisions are taken in a timely and programmed manner to achieve the objectives of the Business Plan and meet the Joint Committee's needs.
Appendices	Appendix One: DWP Forward Plan 2018
Background Papers	None
Officer Contact	Name: Gemma Clinton, Head of Service (Strategy) Tel: 01305 224716 Email: g.clinton@dorsetwastepartnership.gov.uk

1. Background

- 1.1 The Joint Committee previously requested that the Work Programme be reported as a separate item so that progress could be more easily identified and the timing of key decisions highlighted.
- 1.2 The Forward Plan (Appendix 1) gives an indication of all reports to be submitted to Joint Committee during the calendar year to provide clarity on forthcoming projects and plans.

Karyn Punchard
Director DWP

Sept 2018

**Dorset Waste Partnership Joint Committee Forward Plan
(Meeting Date – 5 November 2018)**



Explanatory note: This work plan contains future items to be considered by the Dorset Waste Partnership Joint Committee. It will be published 28 days before the next meeting of the Joint Committee.

This plan includes key decision to be taken by the Joint Committee and items that are planned to be considered in a private part of the meeting. The plan shows the following details for key decisions:-

- (1) date on which decision will be made
- (2) matter for decision, whether in public or private (if private see the extract from the Local Government Act on the last page of this plan)
- (3) decision maker
- (4) consultees
- (5) means of consultation carried out
- (6) documents relied upon in making the decision

2019 Any additional items added to the Forward Plan following publication of the Plan in accordance with section 5 of Part 2, 10 of Part 3, and Section 11 of Part 3 of The Local Authorities (Executive Arrangements) (Meetings and Access to information) (England) Regulations 2012 are detailed at the end of this document.

Definition of Key Decisions

Key decisions are defined in the Inter-Authority Agreement as decisions of the Joint Committee which are likely to -

- "(a) result in the Dorset Waste Partnership (DWP) incurring expenditure which is, or the making of savings which are, significant having regard to the DWP's budget for the service or function to which the decision relates namely where the sum involved would exceed £500,000; or
- (b) to be significant in terms of its effects on communities living or working in an area comprising two or more electoral divisions in Dorset."

How to request access to details of documents, or make representations regarding a particular item

If you would like to request access to details of documents or to make representations about any matter in respect of which a decision is to be made, please contact the Senior Democratic Services Officer, Chief Executive's Department, County Hall, Colliton Park, Dorchester, DT1 1XJ (Tel: (01305) 224878 or email: d.hunt@dorsetcc.gov.uk).

Date of meeting of the Committee (1)	Matter for Decision/ Consideration (2)	Decision Maker (3)	Consultees (4)	Means of Consultation (5)	Documents (6)
5/11/18 17/1/19 18/3/19	Key Decision - No Open Finance and Performance Report	Dorset Waste Partnership Joint Committee	DWP Officers Dorset Finance Officers Commissioning Group DWP Joint Committee	Meetings and Discussions	
17/1/19 18/3/19	Key Decision - Yes Open Delegation of Waste Function for Christchurch	Dorset Shadow Executive Committee	DWP Officers Commissioning Group DWP Joint Committee	Meetings and Discussions	
5/11/18	Key Decision - Yes Open Draft Budget 2019-20	Dorset Shadow Executive Committee	DWP Officers Dorset Finance Officers Commissioning Group DWP Joint Committee DWP Joint Scrutiny Group	Meetings and Discussions	
5/11/18	Key Decision - No Open Business Plan 2019-20	Dorset Waste Partnership Joint Committee	DWP Officers Commissioning Group DWP Joint Committee	Meetings and Discussions	
17/1/19	Key Decision - No Open Corporate Risk Register	Dorset Waste Partnership Joint Committee	DWP Officers Commissioning Group DWP Joint Committee	Meetings and Discussions	
17/1/19	Key Decision - No Open South West Audit Partnership - Half Yearly Review	Dorset Waste Partnership Joint Committee	DWP Officers Dorset Finance Officers Commissioning Group	Meetings and Discussions	


Private Meetings

The following paragraphs define the reasons why the public may be excluded from meetings whenever it is likely in view of the nature of the business to be transacted or the nature of the proceedings that exempt information would be disclosed and the public interest in withholding the information outweighs the public interest in disclosing the information to the public. Each item in the plan above marked as 'private' will refer to one of the following paragraphs.

1. Information relating to any individual.
2. Information which is likely to reveal the identity of an individual.
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information).
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6. Information which reveals that the authority proposes:-
 - (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
 - (b) to make an order or direction under any enactment.
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

Dorset Waste Partnership Joint Committee

Business not included in the Forward Plan

 Is this item a Key Decision	Date of meeting of the Committee	Matter for Decision/ Consideration	Agreement to Exception, Urgency or Private Item	Reason(s) why the item was not included
		NONE		

The above notice provides information required by The Local Authorities (Executive Arrangements) (Meetings and Access to information) (England) Regulations 2012 in respect of matters considered by the Committee which were not included in the published Forward Plan.

This page is intentionally left blank



Councils working together

Dorset Waste Partnership Joint Committee

Date of Meeting	11 September 2018
Officer	Director of the Dorset Waste Partnership
Subject of Report	Finance and Performance Report September 2018
Executive Summary	<p>This report presents and discusses the following -</p> <p><u>The 2018/19 revenue forecast</u> which shows <u>a projected adverse variance of £723k</u> against the budget of £33.5m. This is an improvement when compared to the previous Joint Committee report, which forecast an adverse variance in the region of £1m. The Joint Committee are asked to note, however, that the major items of variance, which are recycle price and vehicle fuel price, are still subject to significant fluctuations, and therefore the forecast for the remainder of the year may still change significantly.</p> <p>The body of the report discusses the factors that are causing forecasts of variance for 2018/19.</p> <p>The projected overspend of £723k is expected to be fully funded by the Budget Equalisation Reserve (which currently stands at just over £1.2m) and therefore the effect on partner councils' finances will be nil.</p> <p>The <u>latest expectations of capital spend</u> are presented. There are no new significant issues to report in this area.</p>
Impact Assessment:	<p>Equalities Impact Assessment:</p> <p>This report contains no new proposals and has no equalities implications.</p>

	<p>Use of Evidence:</p> <p>The report is based on data from the County Council's financial system and the management information systems used by the Dorset Waste Partnership. This is supplemented by information from service managers where necessary.</p>
	<p>Budget:</p> <p>The budget requirement for 2018/19 was originally calculated at £33.8m. Informal budget workshops during autumn 2017 made it clear that partner funding would be limited to a standstill budget of £33.1m, and budget reductions/changes in assumptions were agreed at the January 2018 Joint Committee to keep to the standstill figure of £33.1m. Late in the process, the effect of the latest change in minimum wage became clear, and it was agreed that the anticipated additional cost of £383k would be funded from the BER. Therefore, the net revenue budget for 2018/19 is £33.5m, however only £33.1m is funded from partner councils.</p> <p>The capital budget for 2018/19 as approved by Joint Committee was £5.114M. Additional funding was allocated to the scheme for construction of a waste management centre in central Dorset by Joint Committee at its meeting in June 2018, however, this sum is not yet reflected in the attached report due to the sensitive commercial nature of this additional potential sum, for which negotiations are currently ongoing.</p>
	<p>Risk Assessment:</p> <p>Having considered the risks associated with this information using the County Council's approved risk management methodology, the level of risk around the 2018/19 budget has been identified as:</p> <p>Current Risk: HIGH Residual Risk: MEDIUM</p> <p>This assessment relates to the potential volatility of the revenue budget for 2018/19 where some factors (e.g. recycle costs and vehicle fuel) could move further in an adverse direction.</p>
	<p>Outcomes: The Joint Committee monitors the Partnership's performance against budget and scrutinises actions taken to manage services within budget on behalf of partner councils.</p>
	<p>Other Implications: None</p>

<p>Recommendations</p>	<p>1) To note the forecast of the revenue budget position for 2018/19, and how the adverse variance is expected to be funded from the Budget Equalisation Reserve (BER), with no effect on partner council finances.</p> <p>2) To note capital spend and commitments to date.</p>
<p>Reason for Recommendations:</p>	<p>The Joint Committee monitors the Partnership’s performance against budget and scrutinises actions taken to manage within budget on behalf of partner Councils.</p>
<p>Appendices</p>	<p>Appendix 1 – 2018/19 financial performance infographic. Appendix 2 – 2018/19 DWP capital spend. Appendix 3 – Share of overspend by partner and effect on BER. Appendix 4 – Treasurer assurance statement Appendix 5 - Budget risks</p>
<p>Background Papers</p>	<p>None</p>
<p>Officer Contact</p>	<p>Name: Karyn Punchard, Director, Dorset Waste Partnership, Tel: 01305 225459 Email: k.punchard@dorsetwastepartnership.gov.uk</p>

1. Background

- 1.1 The Joint Committee of 15 January 2018 agreed a revenue budget of £33.5m for 2018/19, of which £33.1m was funded by partners and £0.4m was funded from the Budget Equalisation Reserve, specifically in relation to the late pay award announcement.

2. Budget forecast for 2018/19

- 2.1 The 2018/19 revenue budget is currently forecast to produce a adverse variance of £723k, on an original budget of £33.5m. The major variances are discussed below.

Collection costs

- 2.2 Operational resources are currently projected to be overspent by around £50k, based on spend as at the first quarter. However, first quarter spend is not necessarily a reliable guide to the remainder of the year, in particular due to the higher number of bank holiday payments. Spend will be kept under review.
- 2.3 The vehicle fuel budget line is predicted to overspend by around £150k based on current prices. Fuel prices vary weekly and will continue to be monitored.
- 2.4 Transport costs in relation to vehicle parts are also predicted to overspend, by around £75k. This is based on high levels of (demand led) expenditure in the first couple of months of the year. Again, expenditure will continue to be monitored and forecasts updated accordingly.

Disposal Costs

- 2.5 The Joint Committee will be aware from previous financial reports that DWP has seen significant savings in disposal costs and associated haulage costs. This is a combination of both deliberate policy decisions by the DWP to divert further waste away from landfill and into cheaper disposal routes, plus general volumes of tonnages arising being less than budgeted. The total effect is a favourable variance of around £783k (£470k tonnages, £313k haulage).
- 2.6 Recyclate material - The Joint Committee are reminded that recyclate price has seen significant changes in recent times, linked to the international market and, in particular, the effects of changes in China. Joint Committee are reminded that a budget of £0 per tonne was set for recyclate price for 2018/19, and that the actual price, whilst varying each month, has been considerably higher than the budgeted price for all of 2018/19 to date. The overall effect is a predicted £798k adverse variance, based on average price for the year to date. This forecast comes with the caveat that the monthly price may yet change significantly.

Trading Accounts

- 2.7 The Garden Waste service continues to expand, with customer numbers currently at around 47,000. Growth in customer numbers continues to remain greatest in the East Dorset area. Income and costs within the trading account show no expected major variances.

- 2.8 The Commercial Waste trading account shows good underlying performance, with the income target expected to be exceeded for this year. However, cost allocations have been updated to reflect current arrangements (in terms of disposal costs, haulage costs, and recycle costs) and as a result this trading account is currently expected to be around £200k adverse from the budgeted position.

Capital charges

- 2.9 The capital charges revenue budget represents repayment of borrowings for capital purchases. Variances arise on the capital charges budget line when assumptions around the cost and timing of capital purchases vary from the actual cost and timing of capital purchases. This budget is forecast to produce an adverse variance of £144k in respect of capital financing costs. Details of capital expenditure in the year are included in Section 3 of this report and Appendix 2.

Other minor variances

- 2.10 Other minor variances that are forecast for 2018/19 are as follows:
- * Temporary additional enforcement resource £49k (adverse)
 - * Savings to be identified £39k (adverse)

Summary

2.11 The table below summarises the predicted variances described above:

Item	<u>Previous forecast of budget variance as per June 2018 Joint Committee</u>	<u>Current forecast of variance</u>
Collection costs		
Operations and street cleansing	-	-£50k
Transport budgets	-£200k	-£225k
Disposal Costs		
HRC management fees – inflation in excess of budget.	-£17k	-£17k
Waste disposal variances including haulage	£650k	£783k
Glass recycling	£13k	£23k
Dry mixed recyclate	-£1,086k	-£798k
Other recyclate	-£8k	-£7k
Central budgets		
Additional enforcement resource	-£48k	-£49k
Capital charges	-£250k	-£144k
Savings to be identified	£-39k	£-39k
Commercial Services		
Commercial Waste	-	-£200k
Total budget variance	-£985k	-£723k

3. Capital expenditure for 2018/19

- 3.1 Appendix 2 shows capital expenditure and commitments incurred at the time of writing, totalling just over £2.5m against an approved capital budget of £5.114m as agreed at Joint Committee November 2017.
- 3.2 Joint Committee also agreed, at the June 2018 meeting, to potential additional funding for the purposes of land purchase for the proposed Waste Management Centre in central Dorset. This potential additional funding is not yet included in Appendix 2, due to the sensitive nature of negotiations that are currently taking place.
- 3.3 Other projects of note are:
- 3.4 The procurement of 'in-cab' technology is progressing well, with the system expected to be live in the garden waste vehicles and the trade waste vehicles before the end of the year. Subject to a satisfactory trial, the system will then be rolled out to the domestic vehicle fleet in 2019. The committed sum of £143k was originally expected to be paid in 2017/18 but is now expected to fall in 2018/19 instead.
- 3.5 Orders have recently been placed for 28 vehicles for the 2018/19 vehicle procurement exercise (15 RCVs, 9 response vehicles, 3 supervisor vans and 1 bin collection vehicle). The total cost of the vehicle procurements was around £34k higher than anticipated. It was noted that vehicle market prices have increased across the board, and that this will need to be taken into account for future vehicle procurement exercises.

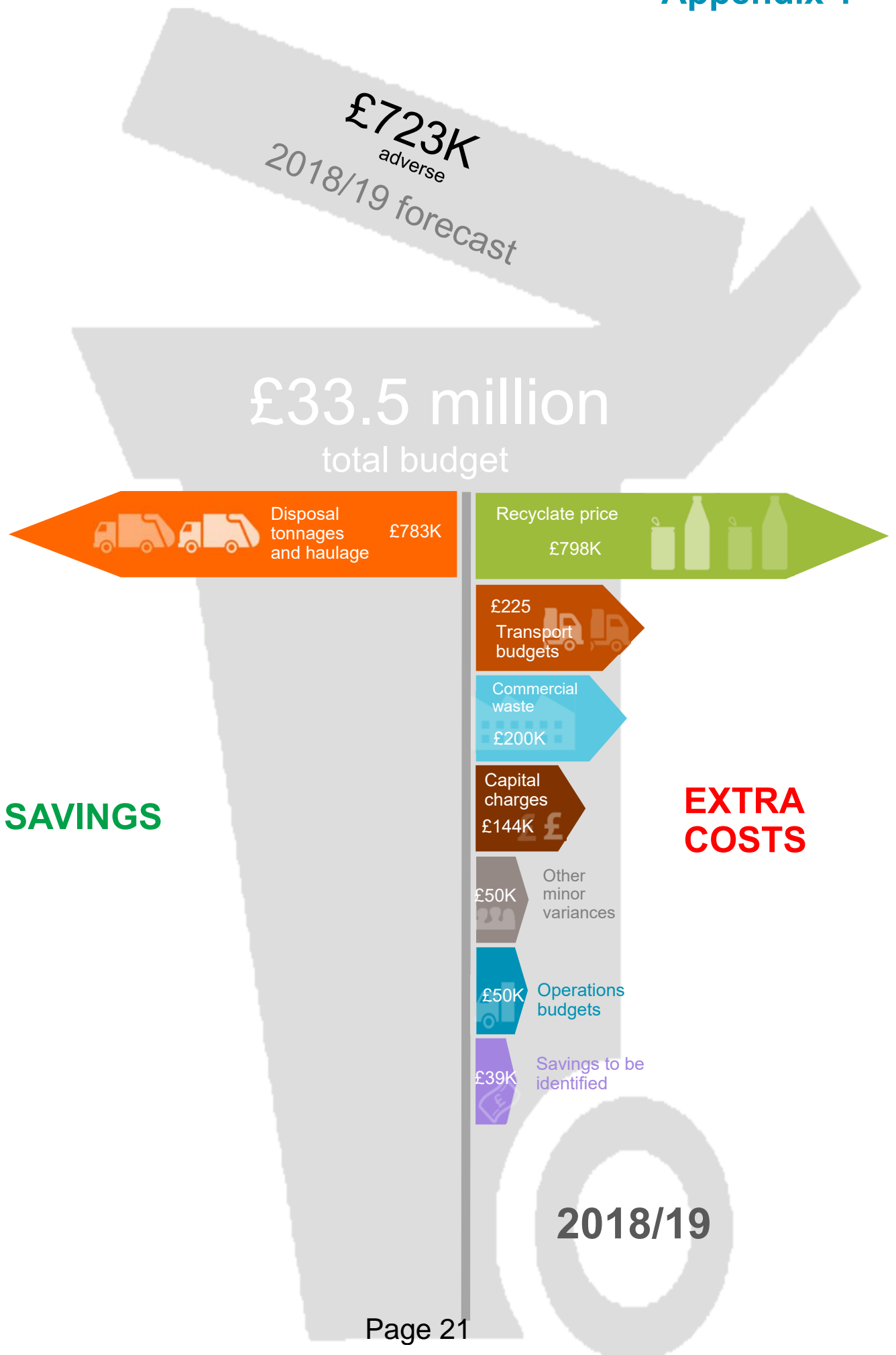
4. The Budget Equalisation Reserve (BER)

- 4.1 Following the closedown of 2017/18, the Budget Equalisation Reserve (BER) currently stands just over £1.2m. Appendix 3 shows the breakdown of the reserve by partner council and illustrates the effect on the reserve of funding the forecast of overspend of £723k.

Karyn Punchard
Director, Dorset Waste Partnership

August 2018

This page is intentionally left blank



This page is intentionally left blank



DWP Capital programme

as at 30/07/2018

Appendix 2

	Planned capital expenditure as approved DWP JC November 2017	Actual spend		Total actual spend plus committed	Notes	
		as at 30/07/2018				as at 30/07/2018
		2018/19 £	£			
Infrastructure						
New waste facility at Blandford	2,250,000	-4,607	4,609	2		
Other minor capital works	50,000	0	0	0		
IT system						
Capital costs	19,100	0	143,250	143,250	<i>£146.5k budgeted in 2017/18 with zero spend due to project slippage</i>	
Containers						
Containers - r4d service	505,000	69,171	0	69,171		
Containers - garden waste service	60,000	53,460	0	53,460		
Containers - commercial waste service	68,000	6,900	0	6,900		
Vehicles						
Vehicle replacement programme - core fleet	1,582,000	72,963	1,594,006	1,666,969		
Vehicle replacement programme - garden waste service	300,000	0	321,766	321,766		
Vehicle replacement programme - commercial waste service	280,000	0	280,852	280,852	<i>1 x 7.5t RCV at approximately £73k slipped from 2017/18 to 2018/19</i>	
	<u>5,114,100</u>	<u>197,888</u>	<u>2,344,482</u>	<u>2,542,370</u>		
			<i>check 0</i>			

This page is intentionally left blank

Dorset Waste Partnership - Joint Committee September 2018

Budget Equalisation Reserve (BER)

Appendix 3.

Partner Council	Balance as at 1st April 2018 £
DWP Reserve Christch	48,682
DWP Reserve DCC	793,325
DWP Reserve EDDC	73,050
DWP Reserve NDDC	65,850
DWP Reserve Purbeck	49,806
DWP Reserve W&PBC	96,406
DWP Reserve WDDC	103,105
	1,230,224

<u>Illustration of 2018/19 forecast outturn effect</u>		
Agreed 2018/19 cost share %	Allocate share of £723k overspend £	Balance £
3.97%	28,668	20,013.49
64.32%	465,034	328,291.40
5.93%	42,863	30,187.62
5.39%	39,000	26,850.35
4.07%	29,402	20,404.02
7.30%	52,762	43,643.03
9.03%	65,271	37,833.69
100.00%	723,000	507,224

This page is intentionally left blank

DWP Finance & Performance Report September 2018

Assurance Statement by the Treasurer

The Treasurers responsibilities include, amongst other things, the following (extract from the Inter Authority Agreement):

- 33.4 The Host Authority shall ensure that the Treasurer shall provide sufficient financial information to the section 151 officer of each Partner Authority to enable each Partner Authority to report on the financial status of the Joint Committee against the relevant Annual Budget.

This Statement is to provide Assurance to the Joint Committee that the Treasurer endorses the Directors finance report, specifically by:

- Having assurance from the Accountancy team and the DES finance system that supports the findings of this report.
- Having had appropriate discussions as part of the extended DWP Senior Management Team.

Jim McManus, Treasurer to the DWP, August 2018

This page is intentionally left blank

APPENDIX 5

Key risks for the DWP budget 2018/19 and beyond

1. Recyclate price volatility

Price volatility for sale of recyclate is driven largely by international market conditions, and to a lesser extent by the quality of the DWP product specifically. Prices currently vary on a monthly basis, and can include dramatic and unpredictable changes within a short timescale

For 2018/19, the budget assumption was a price of £0/tonne. Prices have significantly exceeded that level in 2018. If that prices continue to be significantly more than budgeted the effect on the DWP budget would be an overspend of around £1m.

2. Waste disposal – tonnages and disposal routes

The 2018/19 budget assumes that just over 200,000 tonnes of waste will be disposed of in Dorset (excluding commercial waste), of which the largest waste-stream is around 60,000 tonnes of kerbside residual waste processed at a typical cost of around £120 per tonne (total budget £6.750m plus haulage).

The volume of waste tonnages arising cannot be accurately predicted, and is acknowledged to be connected to a wide range of factors, including societal factors, economic factors, and the weather (particularly for green waste, but also HRC usage generally).

A variance of 1% in residual volumes will result in a change of around £70k.

3. Liability for closed landfill sites

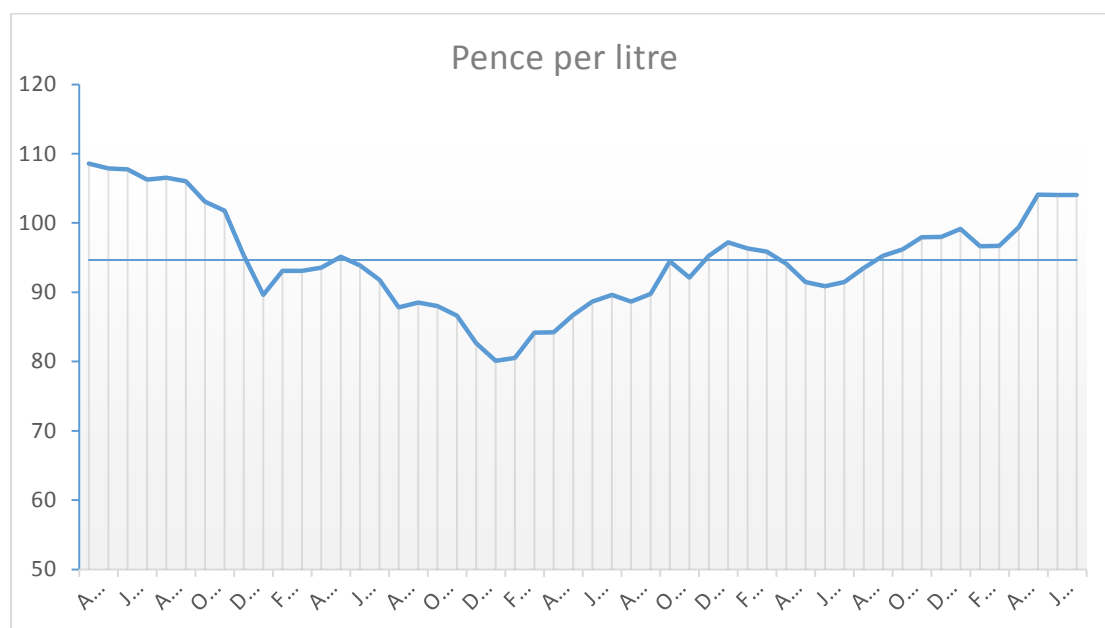
The DWP has responsibility for a number of closed landfill sites, and budget is provided for the ongoing monitoring of these sites. However, there is no budget provision for an event such as a closed landfill failure. Insurance would cover costs where the insurers would be satisfied that the event was unforeseeable etc. However, there is also risk of a landfill failure which would incur costs to the DWP. There is currently work in progress to provide greater clarification of the risks and potential costs to the DWP, and those costs may be significant.

There are some closed landfill sites in Dorset for which responsibility does not currently sit with the DWP, but, looking ahead to 2019/20 and the formation of Dorset Council, responsibility would sit with Dorset Council. It is assumed, but not known for certain, that funding exists (at partner councils) to meet liabilities for these sites.

4. Vehicle fuel price volatility

Fuel prices fluctuate constantly, and there are no long term reliable forecasts. The last twelve months have seen a steadily increasing price, although this now appears to have levelled off (see graph below). The price paid by DWP (via a DCC fuel contract) varies on a weekly basis, but is known to be very good value for money.

The current forecast of overspend is around £150k on vehicle fuel. For each increase of 10p per litre, around £140k is added to the budget requirement.



5. Clinical waste obligations

Clinical waste obligations that currently sit with the NHS / CCG are transferring to the DWP as a local authority responsibility. The implications and timescales are currently unclear, and discussions are ongoing with the NHS / CCG to establish further details. However, it is clear that a financial liability will fall to the DWP at some point in the medium term.

6. Housing growth

2018/19 saw the council tax base increase by almost 1,200 households compared to the previous year, and housing growth in Dorset shows no sign of slowing down. Collection of waste from households is a statutory responsibility for local authorities. The impact of housing growth is two-fold:

- a) Waste collection arrangements will depend on whether the local depot is able to absorb additional waste using spare capacity, or able to rationalise rounds to create more effective routing. Failing this, then a new round will be required, at a cost of one new RCV, a food RCV, and two crews for the vehicles, at a typical, annualised, cost of around £230k.
- b) The volumes of waste collected will increase due to the additional households, placing further pressure on the waste disposal budget (for which expenditure is incurred per tonne).

Medium / longer term risks.

7. Disposal contracts renewal – residual and organics

The DWP Contracts team are currently undertaking market engagement with regard to the renewal of contracts for residual waste and organic waste in 2020 and 2021 respectively. Whilst the team are doing everything possible to ensure best value for money from the contract renewals, the reality is that market conditions at the time of contract re-procurement will heavily influence the prices and solutions received. Current market conditions are not favourable in the global waste disposal market, and the cloud of Brexit only adds further uncertainty.

With a combined contract value of around £10m, a small change from our current prices – either favourably or unfavourably – could have a big impact on the waste disposal budget.

8. Statutory changes in waste policy

Waste policy is receiving more attention from central government recently, particularly in response to “the Blue Planet effect” and rising concerns over the use of plastic in society. There are a number of potential concerns:

- a) Discussions of a potential deposit return scheme. Whilst there are no details as yet, a scheme that reduced glass, tins and bottles from our waste-stream could see our recycle price further weaken, and could call into question the efficiency of the whole Recycle for Dorset operation, including vehicle / collection configuration.
- b) A new waste and resources strategy is due later this year (although has already been significantly delayed) and it is currently unknown what this might entail. One speculation is around ‘consistency’ i.e. local authorities being forced to implement a consistent waste collection policy / service across all authorities with consistent bin types and colours.

This page is intentionally left blank



Councils working together

Dorset Waste Partnership Joint Committee

Date of Meeting	11th September 2018
Officer	Mike Moon - Head of Service (Operations)
Subject of Report	Vehicle Replacement Programme
Executive Summary	<p>This report sets out Dorset's waste vehicle requirements for North and East Dorset which requires approval from the Shadow Dorset Council Executive. The report also sets out an option to procure vehicles for Christchurch for consideration by the Bournemouth, Christchurch and Poole Shadow Executive (if required).</p> <p>The DWP Joint Committee is asked to note and comment on this report.</p>
Impact Assessment:	<p>Equalities Impact Assessment:</p> <p>This report does not require a EIA</p>
	<p>Use of Evidence:</p> <p>Feedback from Transport and Operational managers and the ongoing review of service requirements</p>
	<p>Budget:</p> <p>(Capital spend requirement £7,888m in 2019/20 and 2020/21(including Commercial Services vehicles). If approved, these requirements will be included in the revised capital programme which will be reviewed by Joint Committee in November 2018 and will be required by the Treasurer to seek funding arrangements via the host authority. Revenue implications will also be included in the 2019/20 draft budget.</p>

Vehicle Replacement Programme

	<p>Risk Assessment:</p> <p>Having considered the risks associated with this decision using the County Council's approved risk management methodology, the level of risk has been identified as: Current Risk: HIGH Residual Risk MEDIUM</p> <p>The HIGH risk relates to criticality of service delivery, financial, health and safety and reputation categories</p>
Recommendation	<p>That the Joint Committee:</p> <p>(i) Notes and supports the proposals for the vehicle replacements proposed for North and East Dorset (ii) Notes and supports the proposals for the vehicle replacements for Christchurch.</p>
Reason for Recommendation	<p>Approval of expenditure greater than £500,000 is required by Joint Committee.</p>
Appendices	<p>Appendix 1 – DWP Vehicle Procurement Programme (as agreed Feb 2016) Appendix 2 – Estimated replacement vehicle cost by type Appendix 3 – 2019/20-2020/21 Revised Vehicle Replacement Programme</p>
Background Papers	<p>1. Dorset Waste Partnership Transport Strategy 2. DWP Capital Programme 2016/17 – 2020/21 (Vehicle Replacement Programme)</p>
Officer Contact	<p>Name: Andy Cadman, Operations and Transport Manager Tel: 01305 225451 Email: a.cadman@dorsetcc.gov.uk</p>

1. Background

- 1.1 There are currently three different collection systems in Bournemouth, Christchurch and Poole - Christchurch currently using the Recycle for Dorset service delivered by the Dorset Waste Partnership (DWP). These collection systems use different vehicle configurations. DWP will cease to exist as a partnership on 1 April 2019. Instead the functions currently discharged through the DWP Joint Committee will become functions of Dorset Council and for Christchurch functions of Bournemouth, Christchurch and Poole Council.
- 1.2 In February 2016, the Joint Committee considered the capital programme including provisional vehicle replacement programme for the next 5 years. The estimated requirements at that time amounted to £318k for 2019/20 (with no cost estimates included for Commercial Services at that time) and £6,921m for 2020/21. This included provision for the replacement of vehicles in Christchurch.

Vehicle Replacement Programme

- 1.3 The previous 2019/20 and 2020/21 vehicle procurement programme (Appendix 1) has been revisited and updated using best estimates from the 2018/19 vehicle procurement exercise and reflects current market prices as seen in Appendix 2. The accumulated spend is presented in Appendix 3, at a cost of £5,363m for 2019/20 and £1,895m for 2020/21. Trade and Garden Waste Vehicles are dealt with in more detail in Section 4 of this report.
- 1.4 Previous reports have identified the need to replace the tri stream and dual stream vehicles in 2019/20 and 2020/21. This report proposes that tri stream and dual stream replacement for Ferndown and Shaftesbury is done at the same time, as a single exercise, for the year 2019/20, and that the option for the replacement of the Christchurch vehicles in 2020/21 be considered (see para 1.4 below). Whilst this has the effect of bringing forward some capital expenditure (and associated revenue effects), this will allow more properties to move to a 'phase 2' model, providing the same operating model across the new Dorset Council geography. Dorset Council will also benefit in economies of scale in the procurement process.

The benefits of replacing Ferndown vehicles as planned and bringing forward replacements in Shaftesbury are:

- Reduced maintenance costs in the Ferndown and Shaftesbury areas for R4D vehicles. The maintenance spend in 2017/18 was circa £392,000 and expected to rise as the fleet ages (this excludes tyres, fuel, and accidents in excess of £250).
 - Reduced vehicle breakdowns resulting in less calls and complaints with reputational benefits for the new Dorset Council
 - It would allow the service to optimise rounds in the Ferndown and Shaftesbury areas in a single approach.
- 1.5 The updated programme also takes account of the following:
- The incorporation of cover vehicles into the replacement programme at the point of purchase, change of collection vehicle type from dual and tri stream vehicles to longitudinal split vehicles and separate food waste vehicles (i.e. moving from the 'phase 1' vehicle model to the 'phase 2' vehicle model which has a separate food waste vehicle).
 - The ongoing increase in property numbers in Dorset and the constraints placed upon the R4D rounds to complete collection rounds
 - Reducing the reliance on long term vehicle hire
 - Food waste disposal
 - Enable a proposed continuation of service in the Christchurch area during 2019/20 as part of LGR in Dorset.
- 1.6 Collection vehicles in Christchurch were proposed to be replaced in 2020/21. Subject to the delegation of waste function being agreed by both Shadow authorities, Dorset Council will continue to provide the Recycle for Dorset collection service in Christchurch for a one-year period. If the agreement is for one year only, and not extended, the replacement of vehicles for Christchurch becomes a matter for the new BCP Council. If the agreement is extended to 2 years, consideration needs to be given to delay the replacement of these vehicles until after 31 March 2021. The benefits of delaying replacing these vehicles includes: -

Vehicle Replacement Programme

- The purchase of a new style collection vehicle and separate food vehicles could require round changes and the potential for day changes that would impact on one third of Christchurch residents in 2021.
- It allows time to consider collection models across both Dorset and BCP areas, providing the option for BCP Council to adopt a different collection and recycling model in Christchurch - whereby residents could then face further disruption and changes to collections days.
- Dorset would “moth-ball” the vehicles from the Ferndown and Shaftesbury areas to keep maintenance spend of high value parts such engines, gearboxes and bin-lifts to a minimum.
- The current footprint afforded to the DWP at Bournemouth’s Southcote Rd Depot is limited. The introduction of a new collection model in 2019/20 would require additional food waste vehicles and a greater foot print in a Depot that is already short of space. This could increase costs to both Authorities if Dorset Council was faced with locating food waste vehicles at other depots (i.e. Ferndown) and then driving to Christchurch to collect food waste. Delaying the procurement allows time to consider whether depot space could be re-configured.
- Existing Support Services contracts with BBC could remain in place and the supporting maintenance teams would have the existing familiarity of the current fleet.

1.7 The risk in delaying the replacement date is that the vehicles in Christchurch become unrepairable and additional hire vehicles could be required. The prices highlighted below show the **current** weekly rental prices for the vehicle the DWP need to deliver the R4D service

- 70/30 Longitudinal Recycling vehicle £1,070 (26t)
- Refuse Vehicle £850 (26t)
- Food Waste £650 (7.5t)

2. Revised Core Fleet Programme

2.1 DWP officers have examined the performance and cost of the current fleet: and consider that it is necessary to acquire the following vehicles for 2019/20 seen in table 1 below and in more detail in Appendix 3. This excludes Commercial Services requirements which are dealt with in Section 4.

Table1 – updated requirements

2019/20 vehicle procurement requirements- Adjusted	
R4D Longitudinal split 70/30 Recycling vehicles 26t	11
R4D Refuse Collection vehicles 26t	11
R4D Food waste collection vehicle 7.5t	14
R4D Longitudinal split 70/30 Recycling vehicle 15t	1
R4D Food reception vehicle	1
Cleansing Vehicle 3.5t	1
Operations Supervision vehicles	1
Waste Enforcement Officer vehicle	2
Recycling Promotions vehicle	2
Total Vehicles	44
2019/20 Total	£5,363m

2020/21 vehicle procurement requirements if Christchurch Collection vehicles are changed- Adjusted	
R4D Longitudinal split 70/30 Recycling vehicles 26t	4
R4D Refuse Collection vehicles 26t	4
R4D Food waste collection vehicle 7.5t	5
Cleansing	2
Operations Supervision	2
Total Vehicles	17
2020/21 Total	£1,895m

Total vehicles 2019/20-2020/21	61
Estimated cost (excluding commercial services vehicles)	£7,258m

The majority of the new waste and recycling vehicles will go into service in the North Dorset or East Dorset area. The remainder will be used across Dorset by cleansing teams, supervisors, recycling or contracts officers, as appropriate.

2.2 The effect on the revenue budget for borrowing a further £5,045m (i.e. the increase from £318k to £5,363m) in 2019/20 is in the region of £370k per annum (due to the repayment of borrowing associated with the vehicles being written off over 7 years, plus an estimate for interest on borrowing, assuming vehicles are in service from September 2019).

2.3 With the continuing review of the fleet and a better understanding of which type of collection vehicles offer the most efficient and effective service, the longitudinal split vehicle (70/30) and standard refuse collection vehicle offers the best possible solution to residual waste and recycling collections. Food waste is then collected by dedicated 7.5t food waste vehicles. This is based on the current phase 2 collection model and would be subject to review if there was a fundamental change in material types Dorset Council collected from residents in the future. The programme also includes a food waste reception vehicle to be deployed at the Blandford Waste Management Centre which is due to be completed in 2020/21.

This report again considers where demands on vehicle use comes from, as listed below, and how we can best utilise vehicles.

- Cover capacity for vehicles out of service for maintenance and inspections
- Property growth
- Reducing the need for vehicle hire
- Change of collect types of vehicle
- Restricted access
- Supervision of crews and inspections

3. Other Vehicles

3.1 Tables 2 & 3 set out details of other vehicles required by cleansing teams, supervisors, recycling or contracts officers, as appropriate.

Table 2- Other fleet

2019/20 Other fleet requirements	
Car derived van (Princes House)	2
Panel Van (Princes House)	2
Cleansing 3.5t caged tipper	1
Supervisor vehicle (crew cab)	1
Total	6

Table 3- Other fleet

2020/21 Other fleet requirements	
Cleansing vehicle	2
Car derived van (Princes House)	2
Total	4

3.2 Supervisory vehicles are used on a day-to-day basis for the uses listed below:

- Crew inspections /surveys
- Site visits with residents and site agents
- Move operatives between vehicles to balance rounds or respond to sickness
- Move cleansing teams to undertake high speed road cleansing
- Arrange transport for staff to different depots for training.
- Deliver bins, caddies and other materials between depot locations and head office
- Ad hoc duties and deliveries

3.3 Both the Waste Enforcement and the Recycling Promotions Team vehicles are a combination of old partner council vehicles and hire vehicles. The two owned vehicles are now at an age where replacement is required, and it is more economic to replace the two hired vehicles with purchased vehicles. Both teams pool the vehicles based on requirements and they are able to cover a broad range of activities such as roadshows and dealing with fly-tip investigations.

3.4 3.5t Cleansing vehicles will continue to be replaced as the DWP is still using some of the partner Council's older vehicles that will be at an age where replacement is required and the need to ensure our cleansing fleet is compliant with street works legislation and crews can minimise manual handling wherever possible.

4. Commercial Services

4.1 Unlike the core fleet, the MTFP as seen by Joint Committee in November 2017 did not make any assumptions about future vehicle procurements for the Commercial Waste or Garden Waste services. The reason for this is that the services are operated as Trading Accounts and that any investment in vehicles would need to be able to demonstrate that it would add to, or maintain (but not diminish), the overall contribution generated by the trading account. Within the traded accounts the cost of new vehicles is one of the overheads covered by the income received from the traded services. The operating context for the trading account in terms of numbers of customers, income levels, and round capacity is constantly changing, and medium to long term predictions are unlikely to be reliable. Therefore, decisions on investment (such as vehicle

procurement) need to be taken based on recent knowledge rather than set out in advance on a medium-term timescale (such as the MTFP).

- 4.2 2 RCVs for Commercial Services may potentially be needed in respect of growth, at an estimated cost of £160,000 for Garden Waste vehicles and £155,000 for Trade Waste vehicles in both 2019/20 and 2020/21.

Table 4- Commercial Services

2019/20 Commercial Services requirements	
Trade Waste RCV	1
Garden Waste RCV	1
Total	2

Table 5- Commercial Services

2020/21 Commercial Services requirements	
Trade Waste RCV	1
Garden Waste RCV	1
Total	2

- 4.3 A final decision on whether to proceed with the purchases will only be made if there is sufficient additional demand in either of the Commercial Services with clear expectations that the purchase and operating costs can be funded from the trading accounts. Therefore, this report contains a request for approval in principle for 2 additional RCVs in each financial year. In practice the purchase will be delayed until there is a clear business imperative to proceed.

Karyn Punchard
Director, DWP
August 2018

This page is intentionally left blank

DWP Vehicle Procurement Programme (as agreed Feb 2016)

1. The 2019/20 and 2020/21 vehicle procurement programme was previously identified as follows:

(Table 1 – original requirements)

2019/20 vehicle replacement programme – Original (Feb 2016)	
R4D Longitudinal split 70/30 Recycling vehicles 26t	0
R4D Refuse Collection vehicles 26t	1
R4D Food waste collection vehicle 7.5t	0
R4D Longitudinal split 70/30 Recycling vehicle 15t	0
R4D Refuse vehicle 7.5t	0
Large Mechanical Sweeper 15t	1
Cleansing vehicle 3.5t	0
Large Tail-lift / Cleansing vehicle 15t	0
Waste Enforcement vehicle	0
Vehicle Maintenance support	1
Operations Supervision vehicles	1
Total	4
Estimated cost	£318,000

(Table 2- Original requirements)

2020/21 vehicle replacement programme – Original (Feb 2016)	
R4D Longitudinal split 70/30 Recycling vehicles 26t	11
R4D Refuse Collection vehicles 26t	12
R4D Food waste collection vehicle 7.5t	18
R4D Longitudinal split 70/30 Recycling vehicle 15t	1
Large Mechanical Sweeper 15t	10
Large Mechanical Sweeper 12t	2
Cleansing vehicle 3.5t	1
Large Tail-lift / Cleansing vehicle 7.5t	1
Operations Supervision vehicles	1
Total	57
Estimated cost	£6,921m

This page is intentionally left blank

Estimated replacement vehicle cost by type

The table below reflects the best estimate based on current knowledge of the type of vehicles the DWP uses and the unit cost of each in 2018.

GVW	Description	Service	Con fig	Cost
R4D				
26t	70/30 Split body	R4D	6x2	£200,000
26t	RCV	R4D	6x2	£160,000
26t	Food Delivery	R4D Disposal	6x2	£135,000
18t	70/30 Split body	R4D	4x2	£140,000
18t	RCV	R4D	4X2	£140,000
15t	70/30 Split body	R4D	4x2	£160,000
15t	RCV	RD4	4x2	£130,000
7.5t	RCV	R4D F/Waste	4x2	£70,000
7.5t	RCV	R4D R/A	4x2	£85,000
3.5t	Cage Tipper	R4D Ultra R/A	4x2	£35,000
Commercial Services				
26t	RCV	Commercial (Bar lift)	6x2	£155,000
15t	RCV	Commercial	4x2	£140,000
7.5t	RCV	Commercial	4x2	£85,000
26t	RCV	Garden (Split Lift)	6x2	£160,000
15t	RCV	Garden	4x2	£130,000
7.5t	RCV	Garden	4x2	£85,000
Cleansing				
18t	Traffic Management (IPV)	Cleansing – High speed road cleansing	4x2	£95,000
18t	RCV	Cleansing / Litter Bins	4x2	£140,000
7.5t	RCV	Cleansing / Litter Bins	4X2	£70,000
15t	L/M Sweeper	Cleansing	4x2	£140,000
12t	L/M Sweeper	Cleansing	4X2	£130,000
4t	S/M Sweeper	Cleansing	4x2	£85,000
7.5t	Cage Tipper Tail-lift	Cleansing	4x2	£50,000
7.5t	Cage Tipper Side-lift	Cleansing	4x2	£50,000
3.5t	Cage Tipper or tail	Cleansing	4x2	£35,000
3.5t	Gum Removal	Cleansing	4x2	£37,000
<3.5t	Small Van	Cleansing	4x2	£20,000
Other Services				
12t	Large Cage Tail-lift	Bin Delivery	4x2	£75,000
3.5t	Luton van	Bin Delivery	4X2	£35,000
<3.5t	Panel van	Promotions / Disposal / Enforcement	4x2	£20,000
3.5t	Panel Van High Top	Vehicle Maintenance	4x2	£33,000
<3.5t	Car derived van	Supervision / Enforcement	4x2	£14,000
<3.5t	Crew cab van	Supervision	4x2	£20,000

This page is intentionally left blank

APPENDIX 3 - DWP REVISED VEHICLE REPLACEMENT PROGRAMME 2019/20

RECYCLE FOR DORSET

Registration Number	Reg Date	Operation Location	Type	Make	Model	GVW	Department	Cost £
VK62CSZ	2012	DWP FERNDOWN	RCV	DENNIS	ELITE	26T	26T REFUSE	£160,000
VU62HKK	2012	DWP FERNDOWN	RCV	DENNIS	ELITE	26T	26T REFUSE	£160,000
VU62HKM	2012	DWP FERNDOWN	RCV	DENNIS	ELITE	26T	26T REFUSE	£160,000
VU62HKN	2012	DWP FERNDOWN	RCV	DENNIS	ELITE	26T	26T REFUSE	£160,000
TBC	2019	DWP FERNDOWN	RCV	TBC	TBC	26T	26T REFUSE	£160,000
VU62HKW	2012	DWP FERNDOWN	RCV	DENNIS	ELITE	26T	26T RECYCLING	£200,000
VU62HKX	2012	DWP FERNDOWN	RCV	DENNIS	ELITE	26T	26T RECYCLING	£200,000
VU62HKY	2012	DWP FERNDOWN	RCV	DENNIS	ELITE	26T	26T RECYCLING	£200,000
VX13LKJ	2013	DWP FERNDOWN	RCV	DENNIS	ELITE	26T	26T RECYCLING	£200,000
TBC	2019	DWP FERNDOWN	RCV	TBC	TBC	26T	26T RECYCLING	£200,000
TBC	2019	DWP FERNDOWN	RCV	TBC	TBC	7.5T	7.5T FOOD RECYCLING	£70,000
TBC	2019	DWP FERNDOWN	RCV	TBC	TBC	7.5T	7.5T FOOD RECYCLING	£70,000
TBC	2019	DWP FERNDOWN	RCV	TBC	TBC	7.5T	7.5T FOOD RECYCLING	£70,000
TBC	2019	DWP FERNDOWN	RCV	TBC	TBC	7.5T	7.5T FOOD RECYCLING	£70,000
TBC	2019	DWP FERNDOWN	RCV	TBC	TBC	7.5T	7.5T FOOD RECYCLING	£70,000
TBC	2019	DWP FERNDOWN	RCV	TBC	TBC	7.5T	7.5T FOOD RECYCLING	£70,000
VX13LSC	2013	DWP SHAFESBURY	RCV	DENNIS	ELITE	26T	26T REFUSE	£160,000
VX13LSU	2013	DWP SHAFESBURY	RCV	DENNIS	ELITE	26T	26T REFUSE	£160,000
VX13LSV	2013	DWP SHAFESBURY	RCV	DENNIS	ELITE	26T	26T REFUSE	£160,000
VX63GWL	2013	DWP SHAFESBURY	RCV	DENNIS	ELITE	26T	26T REFUSE	£160,000
VO13UPV	2013	DWP SHAFESBURY	RCV	DENNIS	ELITE	26T	26T RECYCLING	£200,000
VO13UPW	2013	DWP SHAFESBURY	RCV	DENNIS	ELITE	26T	26T RECYCLING	£200,000
VX13LKK	2013	DWP SHAFESBURY	RCV	DENNIS	ELITE	26T	26T RECYCLING	£200,000
VX13LKL	2013	DWP SHAFESBURY	RCV	DENNIS	ELITE	26T	26T RECYCLING	£200,000
TBA	2020	DWP SHAFESBURY	RCV	TBA	TBA	7.5T	7.5T FOOD RECYCLING	£70,000
TBA	2020	DWP SHAFESBURY	RCV	TBA	TBA	7.5T	7.5T FOOD RECYCLING	£70,000
TBA	2020	DWP SHAFESBURY	RCV	TBA	TBA	7.5T	7.5T FOOD RECYCLING	£70,000
TBA	2020	DWP SHAFESBURY	RCV	TBA	TBA	7.5T	7.5T FOOD RECYCLING	£70,000
TBA	2020	DWP SHAFESBURY	RCV	TBA	TBA	7.5T	7.5T FOOD RECYCLING	£70,000
TBA	2020	DWP SHAFESBURY	RCV	TBA	TBA	7.5T	7.5T FOOD RECYCLING	£70,000
TBA	2020	DWP SHAFESBURY	RCV	TBA	TBA	26T	FOOD RECEPTION	£140,000
TBC	2019	COVER VEHICLE	RCV	TBC	TBC	15T	15T RECYCLING	£160,000
TBA	2019	COVER VEHICLE	RCV	TBA	TBA	26T	26T REFUSE	£160,000
VX13LSE	2013	COVER VEHICLE	RCV	TBA	TBA	26T	26T REFUSE	£160,000
TBA	2020	COVER VEHICLE	RCV	TBA	TBA	26T	26T RECYCLING	£200,000
TBA	2019	COVER VEHICLE	RCV	TBA	TBA	26T	26T RECYCLING	£200,000
TBA	2019	COVER VEHICLE	RCV	TBA	TBA	7.5T	7.5T FOOD RECYCLING	£70,000
TBA	2020	COVER VEHICLE	RCV	TBA	TBA	7.5T	7.5T FOOD RECYCLING	£70,000

£5,240,000

Other vehicles

BV58YRJ	2008	DWP GENERAL	C/D VAN	VAUXHALL	Corsa	<3.5T	1.5T PRINCESS HOUSE	£14,000
FN57OYL	2007	DWP GENERAL	PANEL VAN	PEUGEOT	EXPERT	<3.5T	2.5T PRINCESS HOUSE	£20,000
HIRE		DWP GENERAL	C/D VAN	TBC	TBC	<3.5T	1.5T PRINCESS HOUSE	£14,000
OTHER		DWP GENERAL	PANEL VAN	TBC	TBC	<3.5T	2.5T PRINCESS HOUSE	£20,000
YT59XFR	2009	DWP SHAFESBURY	PANEL VAN	FORD	TRANSIT CONNECT	<3.5T	2.8T CLEANSING	£35,000
YT59YHH	2009	DWP SHAFESBURY	PANEL VAN	FORD	FIESTA	<3.5T	1.5T SUPERVISION	£20,000

£123,000

Commercial

TBA	2019	COMMERCIAL	RCV	TBA	TBA	26T	REFUSE	£160,000
TBA	2019	GARDEN	RCV	TBA	TBA	26T	REFUSE	£155,000

£315,000

Total cost £5,678,000

APPENDIX 3 - DWP REVISED VEHICLE REPLACEMENT PROGRAMME 2020/2021

Registration Number	Reg Date	Operation Location	Type	Make	Model	GVW	Department	Cost £	Replacement year
R4D Vehicles									
VU62HKL	2012	DWP CHRISTCHURCH	RCV	DENNIS	ELITE	26T	26T REFUSE	£160,000	2020
VU62HKO	2012	DWP CHRISTCHURCH	RCV	DENNIS	ELITE	26T	26T REFUSE	£160,000	2020
VU62HKP	2012	DWP CHRISTCHURCH	RCV	DENNIS	ELITE	26T	26T REFUSE	£160,000	2020
VU62HKT	2012	DWP CHRISTCHURCH	RCV	DENNIS	ELITE	26T	26T RECYCLING	£200,000	2020
VU62HKV	2012	DWP CHRISTCHURCH	RCV	DENNIS	ELITE	26T	26T RECYCLING	£200,000	2020
VU62HKZ	2012	DWP CHRISTCHURCH	RCV	DENNIS	ELITE	26T	26T RECYCLING	£200,000	2020
TBA	2020	DWP CHRISTCHURCH	RCV	TBA	TBA	7.5T	7.5T FOOD RECYCLING	£70,000	2020
TBA	2020	DWP CHRISTCHURCH	RCV	TBA	TBA	7.5T	7.5T FOOD RECYCLING	£70,000	2020
TBA	2020	DWP CHRISTCHURCH	RCV	TBA	TBA	7.5T	7.5T FOOD RECYCLING	£70,000	2020
TBA	2020	DWP CHRISTCHURCH	RCV	TBA	TBA	7.5T	7.5T FOOD RECYCLING	£70,000	2020
TBA	2020	SPARE	RCV	TBA	TBA	26T	26T REFUSE	£160,000	2020
TBA	2020	SPARE	RCV	TBA	TBA	26T	26T RECYCLING	£200,000	2020
TBA	2020	SPARE	RCV	TBA	TBA	7.5T	7.5T FOOD RECYCLING	£70,000	2020
								£1,790,000	
Other vehicles									
HG10EYK	2010	DWP BRIDPORT	PANEL VAN	FORD	TRANSIT	<3.5T	3.5T CLEANSING	£35,000	2020
HG10HBO	2010	DWP DORCHESTER	CAGE	FORD	TRANSIT	<3.5T	2.5T CLEANSING	£35,000	2020
YR10SUO	2010	DWP DORCHESTER	C/D VAN	FORD	FIESTA	<3.5T	1.5T OPERATIONS	£20,000	2020
BV58YRT	2008	DWP WEYMOUTH	C/D VAN	VAUXHALL	CORSA	<3.5T	1.5T SUPERVISION	£15,000	2020
								£105,000	
TBA	2019	COMMERCIAL	RCV	TBA	TBA	26T	REFUSE	£160,000	2020
TBA	2019	GARDEN	RCV	TBA	TBA	26T	REFUSE	£155,000	2020
								£315,000	

Total cost	£2,210,000
-------------------	-------------------



Councils working together

Dorset Waste Partnership Joint Committee

Date of Meeting	11 September 2018
Officer	Karyn Punchard, Director
Subject of Report	Delegation of Waste Function for Christchurch
Executive Summary	<p>This paper sets out the proposal that a legal agreement be entered into by the two Shadow Authorities before 1 April 2019 to delegate the waste function of BCP for the Christchurch area to Dorset Council for a one-year period.</p> <p>Members of the DWP Joint Committee are asked to note and comment on the report.</p>
Impact Assessment:	Equalities Impact Assessment: N/A
	Use of Evidence: Officer discussions through the Shaping Dorset and BCP Programmes
	Budget: It is proposed that a fee is agreed between the two interim S151 officers based on the waste and cleansing disaggregation template and determined as part of the budget making processes of the two Shadow Authorities. On the basis of the disaggregation template no council should be financially disadvantaged.

Delegation of Waste Function for Christchurch

	<p>Risk Assessment:</p> <p>Having considered the risks associated with this decision using the County Council's approved risk management methodology, the level of risk has been identified as: Current Risk: HIGH Residual Risk MEDIUM</p> <p>The HIGH risk relates to criticality of service delivery on day one, financial, health and safety and reputation categories</p> <p>The risk of not entering into a transitional arrangement is that waste collection and/or disposal in the Christchurch area fails due to insufficient time to plan for alternative service arrangements.</p>
	<p>Outcomes: None</p>
	<p>Other Implications:</p> <p>Reputational: Positive impact on reputation of Dorset and BCP Councils by ensuring day 1 continuity for a high-profile service</p> <p>Political: Arrangements to keep BCP members fully informed will need to be put in place</p> <p>Employee implications: Christchurch based staff may experience two TUPE transfers over a one-year period</p>
<p>Recommendation</p>	<p>That the Joint Committee notes and comments on the proposal.</p>
<p>Reason for Recommendation</p>	<p>To provide views on the proposed arrangement to the Dorset and BCP Shadow Executive Committees.</p>
<p>Appendices</p>	<p>None</p>
<p>Background Papers</p>	<p>None</p>
<p>Officer Contact</p>	<p>Name: Karyn Punchard, Director of Dorset Waste Partnership Tel: 01305 225459 Email: k.punchard@dorsetwastepartnership.gov.uk</p>

1. Background

- 1.1 There are currently three different collection systems in Bournemouth, Christchurch and Poole - Christchurch currently using the Recycle for Dorset service delivered by the Dorset Waste Partnership (DWP). DWP will cease to exist as a partnership on 1 April 2019. Instead the functions currently discharged through the DWP Joint Committee will become functions of Dorset Council.
- 1.2 Waste collection is one of the most visible council services affecting all households and many businesses. The "day one" issue for waste for the new councils is how do we ensure service continuity – and that services are safe and legal.
- 1.3 A report is currently being considered by the Dorset and BCP Programmes recommending that the Dorset and BCP Shadow Executives both approve a delegation of function by agreement under Section 101 of the Local Government Act 1972 to allow waste services currently delivered by the Dorset Waste Partnership, to continue to be delivered in the existing Christchurch Borough area by Dorset Council on behalf of Bournemouth, Christchurch and Poole Council from 1 April 2019.
- 1.4 A delegation of function would enable Dorset Council to continue to provide services in Christchurch and transfer (under the Structural Change Order) DWP staff and assets serving Christchurch to Dorset Council instead of BCP, for the period of the agreement. The legal agreement will also need to cover governance, funding, duration of agreement, staffing and assets, termination.
- 1.5 Alternative arrangements for the delivery of waste have been considered and rejected on the basis of the limited time available to put deliverable changes in place, including any complex contract management arrangements. This includes direct delivery of service from 1 April 2019 by BCP council, or a contractual arrangement between BCP and Dorset Council. Specific elements of service could be contracted out but as services in DWP are fully integrated there would be a significant risk to service delivery.
- 1.6 It is proposed that the duration of the delegation should be one year from 1 April 2019, with provision for termination or extension by both parties.
- 1.7 Joint Committee are requested to note and comment on the proposal.

Karyn Punchard
Director of Dorset Waste Partnership
September 2018

This page is intentionally left blank